



Request for Property Zoning Change

File No.: _____
Submission Date: _____
Receipt No.: _____

INSTRUCTIONS AND CHECKLIST

1. Complete and sign application form _____
2. Submit application with the following documentation:
 - a. Copy of deed or current tax bill showing ownership. _____
 - b. Legal description of proposed property. _____
 - c. Written consent of property owner (if different from applicant) _____
 - d. Names and addresses of property owners within 500 feet of subject property. This may be obtained through the Property Appraiser's Office. (This will be provided by Planning Dept.) _____
 - e. For economic development purposes, must have letter stating economic benefit of land use change. _____
 - f. *Application Fee (nonrefundable): \$3000.00 (10 acres or more) _____
\$1500.00 (less than 10 acres)

*** Application fee includes required certified notices to surrounding property owners; applicant will be invoiced for required legal notices before the final state transmittal**

Note: Applications for properties containing 10 acres or more require four (4) public hearings at the local level and two (2) state reviews before approval. Please note, state agencies are allowed thirty (30) days upon receipt of the application packet for review after approved by the local Planning & Zoning board and Board of County Commissioners.



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APPLICANT'S NAME: _____

APPLICANT'S PHONE NUMBER: _____

APPLICANT'S EMAIL: _____

MAILING ADDRESS: _____

CITY: _____ STATE _____ :ZIP: _____

PROPERTY OWNER (if different from applicant): _____

PHONE NUMBER (if different from applicant): _____

ADDRESS (if different from applicant): _____

CO-OWNER: _____

PHONE NUMBER (if different from applicant): _____

ADDRESS (if different from applicant): _____

LEGAL DESCRIPTION (Attach separate sheet if necessary): _____

PARCEL ID#: _____ PARCEL SIZE (acreage): _____

CURRENT ZONING: _____ PROPOSED ZONING: _____

EXPLANATION/REASON FOR REQUEST: _____

I certify under penalty of perjury that all the information and materials submitted are true and correct to the best of my knowledge and belief.

Signature of Applicant

Date

Disclaimer

F.S. 125.022 Disclaimer: Issuance of a development permit or development order by Madison County does not in any way create any rights on the part of the applicant to obtain a permit from a state or federal agency and does not create any liability on the part of the county for issuance of the permit if the applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes actions that result in a violation of state or federal law.

Property Owner Printed Name: _____

Property Owner Signature _____ Date _____

Agent Printed Name (if applicable) _____

Agent Signature (if applicable) _____ Date _____

Notary Signature _____

Notary Expiration Date _____

Seal: