



For planning Use Only

Submit application to: Mhoschar@madisoncountyfl.com

Density Exception Request Return to Mhoschar@madisoncountyfl.com

INSTRUCTIONS AND CHECKLIST

1. Complete and sign application form _____
2. Submit application with the following documentation:
 - a. Copy of deed or current tax bill showing ownership. _____
 - b. Survey or aerial photo showing parent parcel/requested exception parcel _____
 - c. Application Fee: \$200 - nonrefundable _____

Please read and ensure your understanding of the following:

- For properties zoned Agriculture-1 a minimum of three (3) acres is required for development.
- For properties zoned Agriculture-2 a minimum of one (1) acre is required for development.
- Lots not conforming to the minimum density will not be issued permits for development.
- A total of twenty-five (25) density exceptions are issued annually; they are granted on a first come first served basis.
- Only one (1) density exception will be granted for a parent parcel.
- The parent parcel for which the exception is requested must front an existing publicly maintained road.
- With the exception of the density, the property must adhere to all other applicable codes contained in the land development regulations.

To remain valid, the property owner must provide with three months of the date of the granted exception, a copy of the building permit issued for development or recorded deed showing the sale of the property. If no action is taken within that time, the exception becomes null and void.

Application For Exception To Density Requirements

For Agricultural Zoned Property

1. Applicant's Name _____
2. Applicant's Phone Number: _____
3. Parcel ID Number(s) _____
4. Mailing Address _____
5. Site Address with Parcel ID # _____
6. Split Property Owner _____
7. Phone Number _____
8. Address (if different from applicant) _____
9. Parcel ID # _____
10. Parcel Size (acreage prior to the split) _____ Parcel Size after the Property was Split _____
11. Current Land Use and Zoning/Proposed Property Use _____
12. Current Number of Dwellings on property prior to the surveyed split of land _____
13. Acreage Amount Requested on the Exception _____
14. Explanation/Reason for the request _____

I certify that the foregoing information is accurate and to the best of my knowledge. I further understand that approval of this density exception is based upon the information provided herein. In accordance with section 4.6-12.2 in the Madison County Land Development Regulations regarding density requirement exceptions, I hereby submit this application requesting exception as described above. I understand that upon approval of this request, I have three months to begin development or sell the parcel of land for which the density exception request is granted. I understand that it is my responsibility to notify the Planning & Zoning Department by providing a copy of the permit for the property or a copy of the recorded deed proving sale of the property. If no action is taken within that time, this exception becomes null and void.

Signature of the Property Owner/ Applicant(s) _____

Date ____/____/____

Signature of the Property Owner/Applicant(s) _____

Date ____/____/____

This Application has been reviewed and meets the requirements of the Land Development Code Regulations for Madison County approval.

Land Development Administrator Approval _____ Date ____/____/____

Suspense Date _____ Follow-Up Performed Y or N and Date ____/____/____

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business is subject to public records requests. Your e-mail address and communications may be subject to public disclosure. *Must provide an executed Property Owner Affidavit Form authorizing the agent to act on behalf of the property owner.

1. A survey prepared by a registered surveyor, licensed within the State of Florida, including the following information:

- a) An original drawing made with black permanent drawing ink; or a non-adhered scaled print on a stable base film made by photographic processes from a film scribing tested for residual hypo testing solution to assure permanency;**
- b) Marginal lines, standard certificates and approval forms shall be printed on the plat with a permanent black drawing ink. A print or photographic copy of the original drawing must be submitted with the original drawing;**
- c) In all cases, the letter size and scale used shall be of sufficient size to show all detail. The scale shall be both stated and graphically illustrated by a graphic scale drawn on every sheet showing any portion of the lands subdivided;**
- d) The name of the professional surveyor and mapper or legal entity, along with the street and mailing address, must be shown on each sheet included;**

2. Proof of Ownership (i.e. deed).

3. Agent Authorization Form (signed and notarized)

4. Proof of Payment of Taxes (can be obtained online via the Madison County Property Appraisal Website under Tax Collector link on the property.

Disclaimer F.S. 125.022 Disclaimer: Issuance of a development permit or development order by Madison County does not in any way create any rights on the part of the applicant to obtain a permit from a state or federal agency and does not create any liability on the part of the county for issuance of the permit if the applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes actions that result in a violation of state or federal law.

Property Owner Printed Name: _____

Property Owner Signature _____ Date _____

Agent Printed Name (if applicable) _____

Agent Signature (if applicable) _____ Date _____

Notary Signature _____

Notary Expiration Date _____

Seal: